



Chronos Technology Ltd: Privacy Notice

This Privacy Notice sets out how Chronos Technology Ltd uses and protects any information which you give to Chronos whenever you contact us.

Chronos is committed to ensuring your privacy is protected at all times. Should we ask you to provide certain information by which you can be identified you can be assured that it will only be used in accordance with this Privacy Notice.

Chronos may update this Notice from time to time in line with recommendations from the Information Commissioner www.ico.org.uk and to reflect any legislative changes.

1 What information do we collect about you?

To work with you effectively we need to collect certain information about you. Typically this information will include:

- Your name and job title
- Contact information including business name, postal address, email address and telephone number
- Other information relevant to your interest in Chronos, such as specialist technologies and relevant products and services.
- Details of visits to our website, including associated group websites, which enable our website to remember information about you and your preferences. (Please refer to the section on Cookies below for more information.)

2 How will we use the information about you?

We collect information about you to prepare your quotations, process your order, manage your account, and, if you agree, to email you about products, services and technologies we think may be of interest to you. We use your information collected from the website to customise the website according to your interests and may contact you for market research purposes.

3 Who we share your information with

The information we collect about you will be available to relevant employees of Chronos Technology Ltd. We may need to share your information with any Suppliers we are working with to provide you with the products and services you are interested in. In processing your order, we may send your details to, and use information from, credit reference agencies, fraud prevention agencies and government bodies (such as HMRC).

We will not sell, distribute or release your personal information to any third party for marketing purposes.

4 Marketing

We would like to send you information about our products, services and technologies which may be of interest to you. If you have consented to receive our webmails for this purpose then you may opt out at any time and have the right at any time to stop us from contacting you for marketing purposes.

If you no longer wish to be contacted for marketing purposes then please email: marketing@chronos.co.uk

5 Security of your information

Chronos is committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure we use a variety of the latest technologies and have put in place suitable physical, electronic and managerial systems and procedures to safeguard and secure the information we hold about you.

6 How to access and update your information

You have the right to request a copy of the information we hold about you free of charge (known as a data subject access request). You also have the right to ensure that the information we hold about you is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

If you would like to request a copy of your personal information, please use the details shown in Section 9 (Contact Us), below.

7 Cookies

Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information. This information is used to track visitor use of the website and to compile statistical reports on website activity.

You can set your browser not to accept cookies if you choose to, for further information please visit: www.aboutcookies.org or www.allaboutcookies.org

8 Links to other websites

Our website contains links to enable you to easily visit other websites of interest. This Privacy Notice only applies to this website so when you link to other website you should read their own privacy policies.

9 How long do we keep your information for

We will keep your information for as long as is necessary to provide you with the products and services you have requested. We will also keep your information for as long as is required to comply with any contractual, insurance and/or legal obligations. The length of time your data is retained may therefore vary. Any information no longer required will be securely disposed of.

10 How to contact us

Please contact us if you have any questions about our Privacy Notice or information we hold about you:

- by email to: marketing@chronos.co.uk
- by post to: Marketing Manager, Chronos Technology Ltd, Stowfield House, Upper Stowfield, Lydbrook, Gloucestershire, GL17 9PD